

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE SUB-DIVISIONAL OFFICER, RANAGHAT**  
**(NEZERATH SECTION)**  
**TENDER NOTICE**

As desired by the Sub-Divisional Officer, Ranaghat, some stationary/contingent articles are regularly required for different sections under office of the undersigned. In this regard sealed tenders are invited from experienced and bonafide suppliers/ agencies. The list of items for which rates are invited are annexed in Annexure-I.

**Terms & Conditions:-**

1. The tender must be signed by the tenderer with stamp/seal & the amount must be quoted both in words & figures for each item listed in Annexure-I.
2. The rate must include all taxes and the cost of carriage and all other incidental charges.
3. Self attested copies of Valid Profession Tax, I. Tax, Trade License & Credential certificate should be attached with the Tender.
4. Any delay willful negligence will compel to this office ask L2, L3..... to supply the required items at L1 rate without assigning any reason whatsoever & initiate penal action against the defaulting agency as per rules.
5. The Selected firm will have to deposit a bank Draft/NSC or other Govt. securities duly submitted in favour of the **Sub-Divisional Officer, Ranaghat** "amounting to **Rs. 2500.00 (Rupees Two thousand five hundred)** only.
6. The tenders dropped in the Tender Box kept at the Nezerath Section of the Sub-Divisional Officer, Ranaghat, Nadia on or before **08.04.2022 by 1 P.M.**
7. The Tender box will be opened on the same day i.e. **08.04.2022 at 3.00 p.m.** at the chamber of the Sub-Divisional Officer, Ranaghat, Nadia. The Tenderer or his authorized person may remain present at the time of opening of Tender box.
8. Tender will not be received by post.
9. The Sub-Divisional Officer, Ranaghat reserves the right to reject any lowest or highest Bidder without assigning any reasons cancel the tender altogether.

*Sdt*  
Sub-Divisional Officer, Ranaghat  
Ranaghat Sub-Division, Nadia.  
11/4/2022

Memo. No. 102/(14)/Nez/SDO(R)

Date: 01.04.2022

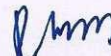
Copy forwarded for information & wide circulation to the :

1. The District Magistrate, Nadia
2. The District Informatic Officer, NIC, Nadia with request to display in the District Website.
- 3-7. The Chairman, Ranaghat/Santipur/Birnagar/Coopers Camp/Taherpur, Municipality/NAA.
- 8-11. The Block Development Officer, Ranaghat-I/Ranaghat-II/Santipur/Hanskhali.
12. The Post Master, Head Post Office, Ranaghat, Nadia
13. O/C, Nezerath Section, Ranaghat Sub-Division, Nadia
14. Office of the Notice Board/Website, Ranaghat Sub-Division, Nadia

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Sub-Divisional Officer  
Ranaghat Sub-Division, Nadia.  
11/4/2022

## Annexure-I


Sl No	Name of Articles	Specification of the articles	Unit	Rate
1	Acid Muriatic (G/quality)	500 mL	P/Bottle	
2	All-out Liquidator Machine	Oil 45 days	Per Pc.	
3	All-out Oil	60 days	Per Pc.	
4	Broom Stick	Good quality	Per Pc.	
5	Floor Washing (Cotton Mop King)	Good quality	Per Pc.	
6	Floor Wiper (Cleaner house-Every day)	Good quality	Per Pc.	
7	Ful jharu	Good quality	Per Pc.	
8	Hand Gloves	Good quality	Per Pc.	
9	Harpic	500 ML.	Per Pc.	
10	HIT Mosquitoes & Flies	Godrej 450 ml.	Per Pc	
11	Jhul jharu	Good quality	Per Pc	
12	Mosquito Coil	Good night	Per Pc.	
13	Naphthalene Balls	B. Chemical 100 gm.	Per Pc.	
14	Odonil	Big Size	Per Pc.	
15	Freshmatic auto spray reffil	Airwick support	Per Pc.	
16	ACR packet bathroom fragrance	Good quality	Per Pc.	
17	Phynyl	500mL	Per Pc.	
18	Phynyl White	Nimyle, 500 mL	Per Pc.	
19	Scotch Bite	Small	Per Pc.	
20	Toilet Brush	Good quality	Per Pc.	
21	Battery Eveready (Heavy Duty)- 1050	Leakproof.	Per Pc.	
22	LED Lamp	(Philips) 9 wts.	Per Pc.	
23	LED Lamp	(Philips) 12 wts.	Per Pc.	
24	LED Lamp	(Philips) 20 wts.	Per Pc.	
25	Nippo(Heavy Duty) 1050	Leakproof	Per Pc.	
26	Pencil Battery (Eveready)	A	Per Pc.	
27	Pencil Battery (Eveready)	AA	Per Pc.	
28	Pencil Battery (Eveready)	AAA	Per Pc.	
29	Pilot V 5	Luxor	Per Pc.	
30	Correction Pen	10 ml	Per Pc.	
31	Dot Pen Use & throw	Agni-gel	Per Pc	
32	Gel Pen	Link	Per Pc.	
33	HI-Lighter YELLOW / GREEN	Camline	Per Pc.	
34	OHP-CD-MARKER	Camline	Per Pc.	
35	PERMANENT MARKER-91 -R	Camline	Per Pc	
36	Two Way Dot Pen Metal body	Linc (Best quality)	Per Pc	
37	White Board Marker Pen 9IW	Camline	Per Pc.	
38	Ball Pen	Good quality	Per Pc.	
39	CalCulator,12-digit	ORPAT, 512,	Per Pc.	
40	Lock & Key, Big Navtal 7 lever	Godrej,	Per Pc.	
41	Lock & Key, Big Navtal Premium Dulex	Godrej,	Per Pc.	
42	Lock & Key, big size 7 lever	Palam	Per Pc.	
43	Lock & Key, small	Palam	Per Pc.	
44	Dettol Bottle	200 MI.	Per Pc.	
45	Hand Wash Liquid (dettol)	200-300 ml.	Per Pc.	
46	Hand Wash Liquid (Godrej)	200-300 ml.	Per Pc.	
47	VIM Bar	200 gram	Per Pc	
48	VIM Liquid	200 ml.	Per Pc	
49	Hand Wash Liquid (Pouch)	Good quality	Per Pkt.	
50	Hand Sanitizer (50ml)	Good quality	Per Pkt.	
51	Bound Register.No.12	Daws 312 P.	Per Pc.	
52	Bound Register,No.2	Daws 52 P.	Per Pc	

  
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53	Bound Register.No.20	Daws 520 P.	Per Pc.	
54	Bound Register,No.30	Daws 780 P.	Per Pc	
55	Bound Register,No.4	Dawn 104 P.	Per Pc.	
56	Bound Register,No.6	Daws 156 P.	Per Pc	
57	Bound Register,No.8	Daws 208 P.	Per Pc	
58	Channel File (Poly Made)	A-4	Per Pc.	
59	Channel File (Poly Made)	FS	Per Pc	
60	Cover File. 2-Fold Poly coated	Ambassador	Per Pc.	
61	Cover File. 4-Fold Poly coated	Daws	Per Pc.	
62	Plastic Clip Board	G/Quality	Per Pc.	
63	Poly Bottom File	FS	Per Pc.	
64	Short Hand Book	Oxford-200 P	Per Pc.	
65	Writing Pad -1/6 size	Gripex - 20 P.	Per Pc.	
66	Writing Pad .1/6 size	Bavneet -40P	Per Pc.	
67	Brown Paper (Full size)	Good quality	Per Pc.	
68	Brown Cover, Water protected	Good quality	Per Pc	
69	Envelop 10" X 4.6" White - 27 Kg.	Good quality	Per 100 Pc.	
70	Envelop 1" x 5" Brown - 27 Kg	G/quality	Per 100 Pc.	
71	Envelop 12" x 6" Whitt Cloth Pacing	G/quality	Per 100 Pc	
72	Envelop 16" x 12 " brworn	G/quality	Per 100 Pc.	
73	Envelop 16" x 12 " white	G/quality	Pee 100 Pc.	
74	Bond Paper (A4)	500 sheet	Per Pkt.	
75	Xerox Peper-MX-75, A4 (Bilt copy power)	297x210 mm. 500 sheet 2.3 kg.	Per Pkt.	
76	Xerox Peper-MX-75, A4 (JK copier)	297x210 mm. 500 sheet 2.3 kg.	Per Pkt.	
77	Xerox Paper-MX-75,FS (JK Ledger)	21.5x34.5 mm_ 500 sheet 2.8 kg.	Per Pkt.	
78	Al Pin	Bell ( 100 gms)	Per Box.	
79	Balti	(Cello) Polythene, Big size .	Per Pc.	
80	Cello Tape	Miracle, 1"	Per Pc	
81	Cello Tape	Miracle, 2"	Per Pc.	
82	Cup & Saucher	Bon Chain	Per Pc	
83	Dish	Bon Chain	Per Pc	
84	Cup set	Laopala	Per Pkt.	
85	Dish	Laopala	Per Pc	
86	Paper Cup	50ml	Per Pkt.	
87	Duster, 24 x 24	Good quality	Per Pc.	
88	Duster, 36 x 36	Good quality	Per Pc.	
89	Fevi Stik-Super	8 grms	Per Pc	
90	Flap (Poly coated)	CAMLIN	Per Pc.	
91	Glass/Tumbler	(B/Quality)	Per Pc.	

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92	Spoon (Stainless Steel)	Good quality	Per Pc.	
93	Fork (Stainless Steel)	Good quality	Per Pc.	
94	Guarder. Nylon (assorted colour)	Best quality	Per Kg.	
95	James Clip (Poly coated)	Gripex	Per Box.	
96	Mug Polythine (Cello)	Good quality	Per pc.	
97	National Flag Cotton	Good Quality.	Per pc.	
98	National Flag Synthetic	Good quality	Per pc.	
99	Note Sheet	100 Sheets	Per pc.	
100	Paper Weight, Fiber	approx	Per pc.	
101	Paper Weight. Glass	Good quality	Per pc.	
102	PASTE . 300-mL (ADHESIVES)	CAMEL	Per pc.	
103	Pencil Carbon	Cores	Per pc.	
104	Pencil Carbon (Double size)	Cores .	Per pc.	
105	Perforator (Plastic Handle )	Best quality	Per pc.	
106	PLASTIC STAMP PAD (Medium)	FAVER-CASTEL	Per pc.	
107	PLASTIC STAMP PAD (Small)	FAVER-CASTELL	Per pc.	
108	Room Freshener (Ambipur)	Godrej (170 gram)	Per pc.	
109	Room Freshener (Premium)	J.K. Heline (160 Gram)	Per pc.	
110	Rope Nylon (for National Flag )	Good quality	Per pc.	
111	Signature Pad No.4	Oxford 200 pages	Per pc.	
112	Sponj	Good quality	Per pc.	
113	Stamp Pad Ink 100 ml.	FAVER-CASTELL	Per pc.	
114	Stapler PIN, 10	Kangaroo	Per Box.	
115	Stapler PIN 24/6	Kangaroo	Per Box.	
116	Stapler PIN, 10	Kangaroo	Per Box.	
117	Stapler PIN, 24/ 6	Kangaroo HP-45	Per Box.	
118	Stapler, M 10 (Small)	Kangaroo	Per pc.	
119	Supper Sticky Notes	Good quality	Per Pkt.	
120	Paper Flag	Oddy	Per Pkt.	
121	Sutuli (fine)	(GRIPEX-DAMPER)	Per Kg.	
122	Tag (Nylon) 50 pcs.	Good quality	Per pc.	
123	Thread Ball	Best Quality	Per pc.	
124	Towel Big size assorted colour	Best Quality	Per pc.	
125	Towel, 6ft X 3ft. Bombay dying	Good quality	Per pc.	
126	Guard file	Good quality	Per pc.	
127	Canon IR3020 color Cartidge	Canon NPG-67 Color	Per pc.	
128	Canon IR3020 color Cartidge	Canon NPG-67 Black	Per pc.	
129	TVS 245 RIBBON WITH	TVS	Per pc.	
130	Xerox Tonner	Canon IR NPG-59	Per pc.	
131	Xerox Tonner 5825 / 5834	Cannon NPG-20	Per pc.	
132	78A- Laserjet M1536dn, P1566, P1606, P1606DN	cartidge Comportable	Per pc.	
133	12A -Laser Jet1010,1012,1015,1018,1020,1020	cartidge Comportable	Per pc.	
134	88A-Laser jet P1007, P1008, P1106, P1108, M1136, M1213Nf, M1216Nfh, M1218Nfs	cartidge Comportable	Per pc.	
135	Canon MF244DW Cartidge	cartidge Comportable	Per pc.	
136	EPSON L360 Color bottol (Black)	cartidge Original	per pc.	
137	EPSON L360 Color bottol (Color)	cartidge Original	per pc.	
138	Cannon G2000 Color bottol (Black)	cartidge Original	per pc.	
139	Cannon G2000 Color bottol (Color)	cartidge Original	per pc.	
140	HP 790 Color bottol (Black)	cartidge Original	per pc.	
141	HP 790 Color bottol (Color)	cartidge Original	per pc.	

  
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