



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUB-DIVISIONAL OFFICER  
RANAGHAT SUB-DIVISION  
RANAGHAT, NADIA

Memo. No. - 520/Dev

Dated: - 14/01/2020

NOTIFICATION

Sub:- Selection of the contractual post of Block ASHA Facilitator (BAF), Santipur Block under Ranaghat Sub-Division, Nadia District.

An application in prescribed format are invited from the eligible candidates as per eligibility criterion for the post of BAF for the Santipur Development Block, Nadia. Willing candidate shall be required to visit the website [www.nadia.gov.in](http://www.nadia.gov.in) and [www.ranaghat.gov.in](http://www.ranaghat.gov.in) for detail information. Candidate should go through the instructions thoroughly and carefully before submitting application.

Application as per prescribed format supported with relevant documents must reach the office of the undersigned (Sub-Divisional Officer, Ranaghat, Nadia) on or before 4:00 PM on 28<sup>th</sup> January, 2020.

Any omission/ suppression of information shall lead to rejection of application or candidature at any stage of the process without any further intimation. The conditions so prescribed shall not be relaxed.


Date of receiving applications :	From 15 <sup>th</sup> January to 28 <sup>th</sup> January 2020 till 4 PM
Date of Examination :	16 <sup>th</sup> February 2020

Conditions of recruitment will be guided by the T.O.R. issued from the health & Family Welfare Department and amended from time to time.

If it is found during verification of the testimonials at any stage that the candidate has acquired qualification as stated below at any date after the date of publication of this advertisement, his/her candidature shall be summarily rejected.

1) Eligibility Criteria :-

- A) Age: Age should not exceed 40 years as on 01.01.2020. Upper age relaxation will be 5 years for SC/ST and 3 years for OBC.
- B) Applicant must be resident of Ranaghat Sub-Division
- C) Education Qualification :
  - i) Master's degree in Social Science/ Sociology / Social Anthropology/ Social Work (MSW)/ Business Administration (MBA)/ Economics/ Rural Development/ Mass Communication.

  
Sub-Divisional Magistrate  
Ranaghat, Nadia

OR

Graduate degree in any discipline with minimum 2 years' experience in health projects. Experience Certificate must be issued by any Govt. Officer of Department of Health, Government of West Bengal.-

- ii) Preference will be given to candidates having working experience in ASHA programme.
- iii) As per the selection criteria in guideline issued vide memo. No. HFV/NRIHM/272/2010/875 dated 26.02.14, it has mentioned in point No. 1.4, 1.5 and 1.6 that the BAF should be able to communicate effectively, work hard, and travel extensively. The regular work involves visiting the sub centre, supervising the ASHAs in the field, and visiting the beneficiaries to assess the service provided by the ASHAs. The fields are often quite far off and in hard to reach areas. Keeping this perspective, a decision has been taken that the candidature of physically challenged candidates will not be considered for selection of Block ASHA Facilitators.

**2: Documents to be submitted / shown mandatorily by the applicant:**

- a. Age Proof ( Birth Certificate/ Admit Card of Madhyamik)
- b. Attested photocopy of the proof of residence (Voters Identity Card / Ration Card)
- c. Attested photocopies of mark sheets of Higher Secondary or equivalent, Graduation, and Master's degree, as applicable.
- d. SC/ST/OBC certificate [If claiming age relaxation]

**3. Selection Process:**

1. The selection will be based on merit (academic result) and experience in health projects, alongwith a Written Test (50 Marks), Computer Skill Test (25 Marks). The weightage will be as follows:

- A. 15% weightage is to be given to academic qualification. The score will be as follows: Graduate-> Score: 1; Masters -> Score: 2; Therefore, the total score for academic qualification is 2.
- B. 50% weightage is to be given to academic result out of which 20% weightage is to be given to marks obtained in the Higher Secondary Examination or equivalent, and 30% weightage is to be given to marks obtained in the Graduation or equivalent.
- C. 15% weightage is to be given to the no. of years of work experience in health projects. The score will be as follows:  
No experience or experience less than 2 years  
→ Score: 1, Experience of 2 years and above.  
→ Score: 2, Therefore, the total score for work experience is 2.
- D. 10% weightage is to be given to the marks scored in Written Test.
- E. 10% weightage is to be given to the marks scored in Computer Skill Test.

3) **Syllabus:-**

**Written Examination:** General Awareness (20 Marks), Mathematical & Analytical Ability (10 Marks), Public Health (20 Marks)

**Computer:** Skills MS Office, Basics of Computer (25 Marks)

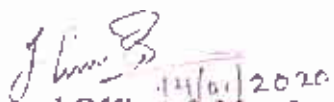
4. **Others:**

- Block ASHA Facilitators will be contractually engaged for a period of one year renewable based on budgetary sanction and performance.
- The monthly salary of Block ASHA Facilitators will be as per Department of Health & Family Welfare, Government of West Bengal.
- After receiving engagement letter from the CMOH, Block ASHA Facilitator will have to undergo training as mandated by the State ASHA Cell.

**CANDIDATES ARE REQUESTED TO MENTION THE NAME OF POST CLEARLY AS PER THIS ADVERTISEMENT IN THE TOP OF ENVELOP.**

**NO APPLICATIONS WILL BE ACCEPTED BY POST.**

**All eligibility criteria should be possessed by candidates as on date of notification.**

  
**Sub-Divisional Officer & Member  
Secretary of Sub-Divisional Level  
Selection Committee for selection of  
Block ASHA Facilitator  
Ranaghat, Nadia  
Sub-Divisional Magistrate  
Ranaghat, Nadia**

**APPLICATION FOR THE POST BLOCK ASHA FACILITATOR FOR SANTIPUR BLOCK  
UNDER RANAGHAT SUB-DIVISION RECRUITMENT EXAMINATION, 2020**

To  
The SDO, Ranaghat Sub-Division  
Ranaghat, Nadia

Application No. _____
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**Sub- Application for the post of Block ASHA Facilitator for Santipur Development Block**

1. Name In full (in BLOCK letter) : \_\_\_\_\_

2. Sex (Put a tick) : Male  Female

3. Father's Name : \_\_\_\_\_

4. Date of Birth : DD   MM   YYYY

5. Age (As on 01/01/2018): \_\_\_\_\_

6. Nationality : \_\_\_\_\_

7. Caste : \_\_\_\_\_ (UR/OBC-A/OBC-B/SC/ST)

8. Address for Communication :

Village/City : \_\_\_\_\_

Post Office : \_\_\_\_\_

Police Station : \_\_\_\_\_

District : \_\_\_\_\_

State : \_\_\_\_\_ PIN Code \_\_\_\_\_

9. Permanent Address :

Village/City : \_\_\_\_\_

Post Office : \_\_\_\_\_

Police Station : \_\_\_\_\_

District : \_\_\_\_\_

State : \_\_\_\_\_ PIN Code \_\_\_\_\_

10. Contact No. (With STD Code) : \_\_\_\_\_ Mobile \_\_\_\_\_

Paste Recent Passport size colour photographs
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**11. Essential Qualifications :**

Qualification	Year of Passing	University/Board /Institute	Total Marks	Total Marks Obtained	Percentage of marks obtained
Madhyamk					
Higher Secondary					
Graduation					
Post Graduate					
Others					

**12. Experience:**

Organization	Post	Govt./Private/NGO	Duration of Working		
			From date	To Date	Total Duration

**13. List of Self-attested photocopies/ documents enclosed (No other document except mentioned below is required) [ Put '✓' mark in box] :**

Sl No.	Documents	Yes	No	Sl No.	Documents	Yes	No
1	One colour passport size photograph (in addition to one an application)			2	Voter I.D. Card/ Aadhaar Card for verification of Identity		
3	Age Proof			4	Residential proof		
5	Mark-Sheets & Certificate of educational qualifications as per eligibility criterion			6	SC/ST/OBC Certificate (If applicable)		
7	Certificate of experiences duly issued by the appropriate authority						

**Declaration:**

I solemnly declare that (a) all statements made in this application are true, complete and correct; (b) Original documents will be produced on demand; (c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences.

Place .....

Date .....

Signature of the Candidate in full