



Government of West Bengal  
Officer of the Sub Divisional Officer,  
Ranaghat Sub Division

Memo No:\_\_\_67/Elec(R)

Date: 28/02/2019

**e-TENDER NOTICE**

E-tenders are hereby invited from agencies / contractors for construction of temporary structures and other related Civil works at Ranaghat College and Selected Vehicle Ground, Nadia for works related to Commissioning of EVM & VVPAT, DC & RC, Vehicle Ground arrangement and Counting Arrangements in connection with the ensuing General Election to the Lok Sabha-2019,

• **Scope of Work:**

- Temporary structures to be erected and other related works to be done in connection with the General Election to the House of People, 2019 as specified in Annexure-I (Civil Work)
- The temporary structures also need to be sprayed with approved fire resistant materials.
- Certificate of fire safety of the structures to be obtained by the successful agency for Civil Works from the competent authority.
- The quantity of work is subject to changes and in that case proportionate increase or decrease in payment for corresponding increase or decrease in work shall be calculated on the item-wise base values as considered in preparation of the estimate and after giving effect of the rate quoted in the tender.
- Work should be started within 2 days from the date of issue of the work order or later as may be stipulated in the work order.
- Work order for different component of works may be issued separately or collectively and the work should be completed within stipulated time as will be mentioned in the work order.
- Tentative period of work:
  - March-2019 to May-2019

• **Eligibility:**

- For Civil Works
  - The intending Supplier/Agency should have GST Registration Certificate, valid PAN issued by Income Tax Department, Income Tax Return of Financial Year 2017-18.
- For Electrical Works
  - The intending Supplier/Agency should have GST Registration Certificate, valid PAN issued by Income Tax Department, Income Tax Return of Financial Year 2017-18.
  - Only a contractor / sub-contractor / authorized representative holding a valid license Successful issued by the "State Government for carrying out the installation work of the

voltage classes involved, under the direct supervision of the persons holding valid certificates issued or recognized by the competent authority shall carry out the work

• **Credential required:**

- Credential of successful completion of similar nature of work of any Govt./Semi Govt. establishment in any year during past five years and the annual work value should be equal to or more than 40% of estimated work value for a single work. However, authority reserves the right to relax this value in case of insufficient number of bidders having such credentials.

• **Estimated Amount:** Annexed in Annexure-I (Civil Work) Rs. 23,58,747.00 (Rupees Twenty Three Lakhs Fifty Eight Thousand Seven Hundred Forty Seven Only).

• **Earnest Money:**

- Rs. 30,000/- (Thirty Thousand Only)
- EMD of successful bidder/bidders will be retained till successful completion of supply.
- EMD of unsuccessful bidders will be automatically returned to the respective Bank Accounts of bidders.

• **Process of deposit of Earnest Money:**

- Earnest Money must be deposited online during submission of Bid as per Order No: 3975-F(Y) dated: 28-07-2016 of Finance Department, Govt. of West Bengal.

• **Bid Procedure:**

- Intending bidders shall have to bid online through the portal <https://wbtenders.gov.in>.
- All documents as mentioned in "Eligibility", "Credential required" and a certificate of declaration as mentioned at Point 9 under "Terms & Conditions" need to be uploaded.
- There is no scope of submission of any document later if not uploaded during bid submission.
- Financial Bid of Bidders who do not meet eligibility criteria shall not be opened.
- Time schedule of e-Tender:

SI No	Description	Date	Time
1	Publishing Date	28-02-2019	02:00 PM
2	Document download start date	28-02-2019	05:00 PM
3	Bid submission start date	05-03-2019	11:00 AM
4	Document download end date	08-03-2019	11:30 AM
5	Bid submission end date	08-03-2019	11:30 AM
6	Technical bid opening date	14-03-2019	12:00 Noon
7	Financial Bid opening date	14-03-2019	After opening of technical bid



• **Selection of Successful Bidder:**

- Successful Bidder for Civil Work and successful Bidder for Electrical Work shall be selected separately.
- Bidder offering lowest rate shall be considered as successful bidder provided that if the quoted rate is 20% or more less than the estimated amount then additional performance security @10% of tendered amount to be deposited by the successful bidder.

• **Payment procedure:**

- No advance or adhoc payment will be allowed.
- Payment will be made through Online Mode or A/C Payee Cheque against successful completion of supply.
- Whether the work/supply is successful or not will be decided by the authority only

• **Terms and Conditions:**

1. If the successful bidder/bidders fails/fail to comply with the scope of the work then the authority may forfeit the EMD in full or in part and in addition may also blacklist the agency for such period as may be considered by the authority.
2. The authority reserves the right to reject the tender or any part of the tender without assigning any reason whatsoever.
3. Any work or part of work if found defective or not as per specification then the same should be rectified within 12 hours and no extra payment for such rectification work shall be allowed.
4. The authority reserves the right to reduce or increase the quantity of work/supply without assigning any reason whatsoever.
5. The rates quoted shall remain valid till completion of the entire election process.
6. Any work/supply found defective or not as per our specification or more than the order placed for, will be rejected and no payment will be made for the same and the agency/supplier will be bound to complete the same work or supply the same consignment as per Work-Order by the specified time.
7. Rate should include in incidental costs including transportation cost and all applicable taxes.
8. The bidders can remain present at the time of opening of Tender.
9. Self-Certificate to the effect that the supplier/agency has never been failed to execute any work in time and has never been blacklisted by any Govt./Semi Govt. authority needs to be uploaded.
10. The successful bidders will be selected based on overall lowest rate quoted by them.
11. Authority reserves the right to call table bid, if necessary.

• **Contact details:**

- For any clarification, e-mail may be sent to aersdpwd@gmail.com

*no. 1*  
*28/2/19*

Sub Divisional Officer  
Ranaghat Sub Division

Memo No: 67/1(18)/ELee(R)

Date: 28.02.2018

Copy forwarded to the:

District Judge, Nadia / Superintendent of Police, Nadia / S.D.O. Sadar / S.D.O Kalyani / S.D.O. Tehatta / Officer-in-charge, District Election Section / Secretary, Nadia Zilla Parishad / NDC, Nadia Collectorate / District Employment Exchange Officer, Nadia / Post Master, Krishnagar HPO / Chairman, Krishnagar Municipality / Notice Board / DIO, NIC for information with a request to publish in the district website for wide circulation / CA to DM, Nadia / CA to ADM(G) / CA to ADM(ZP) /CA to ADM (LR), Nadia/OC-IT, Ranaghat for Web Upload.

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