

GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
RANAGHAT SUB-DIVISION
RANAGHAT, NADIA

Memo. No.-55/Dev(R)

Dated:- 31/01/2018

NOTIFICATION

Sub:- Selection of the contractual post of Block ASHA Facilitator (BAF), Santipur Block under Ranaghat Sub-Division, Nadia District.

An application in prescribed format are invited from the eligible candidates as per eligibility criterion for the post of BAF for the Santipur Development Block, Nadia. Willing candidate shall be required to visit the website www.swasthyakathanadia.org and www.sdoranaghat.gov.in for detail information. Candidate should go through the instructions thoroughly and carefully before submitting application.

Application as per prescribed format supported with relevant documents must reach the office of the undersigned (Sub-Divisional Officer, Ranaghat, Nadia) on or before 5:00 PM on 19/02/2018 by hand.

Any omission/ suppression of information shall lead to rejection of application or candidature at any stage of the process without any further intimation. The conditions so prescribed shall not be relaxed.

No. of vacancy:- 01(One) at Santipur Block, Nadia.

Conditions of recruitment will be guided by the T.O.R. issued from the health & Family Welfare Department and amended from time to time.

Qualification as stated below must be possessed by the candidate on or before the date of publication of the advertisement.

If it is found during verification of the testimonials at any stage that the candidate has acquired qualification as stated below at any date after the date of publication of this advertisement, his/her candidature shall be summarily rejected.

Sub:- Selection and placement of Block ASHA Facilitators under NHM

1: Selection Criteria:

A. Master's degree in Social Science/ Sociology / Social Anthropology/ Social Work (MSW)/ Business Administration (MBA)/ Economics/ Rural Development/ Mass Communication.

OR

Graduate degree in any discipline with minimum 2 years' experience in health projects. Experience Certificate must be issued by any Govt. Officer of Department of Health, Government of West Bengal.-

B. Preference will be given to candidates having working experience in ASHA programme.

- C. Knowledge in MS Office and internet.
- D. Ability to communicate effectively.
- E. Willing to travel extensively.
- F. Should be a resident of Ranaghat Sub-Division.
- G. Ability to work hard.
- H. Age should not exceed 40 years as on 01.01.2018. Upper age relaxation will be 5 years for SC/ST and 3 years for OBC.
- I. As per the selection criteria in guideline issued vide memo. No. HFW/NRHM/272/2010/875 dated 26.02.14, it has mentioned in point No. 1.4, 1.5 and 1.6 that the BAF should be able to communicate effectively, work hard, and travel extensively. The regular work involves visiting the sub centre, supervising the ASHAs in the field, and visiting the beneficiaries to assess the service provided by the ASHAs. The fields are often quite far off and in hard to reach areas. Keeping this perspective, a decision has been taken that the candidature of physically challenged candidates will not be considered for selection of Block ASHA Facilitators.

2: Documents to be submitted / shown mandatorily by the applicant:

- a. Attested photocopy of the proof of residence (Voters Identity Card / Ration Card)
- b. Attested photocopies of mark sheets of Higher Secondary or equivalent, Graduation, and Master's degree, as applicable.
- c. Attested photocopy of age proof of the candidate.

3. Selection Process:

1. The selection will be based on merit (academic result) and experience in health projects, alongwith a Written Test (50 Marks), Computer Skill Test (25 Marks). The weight-age will be as follows:

- A. 15% weightage is to be given to academic qualification. The score will be as follows: Graduate-> Score: 1; Masters -> Score: 2; Therefore, the total score for academic qualification is 2.
- B. 50% weightage is to be given to academic result out of which 20% weightage is to be given to marks obtained in the Higher Secondary Examination or equivalent, and 30% weightage is to be given to marks obtained in the Graduation or equivalent.
- C. 15% weightage is to be given to the no. of years of work experience in health projects. The score will be as follows:
 - No experience or experience less than 2 years
 - Score: 1, Experience of 2 years and above.
 - Score: 2, Therefore, the total score for work experience is 2.
- D. 10% weightage is to be given to the marks scored in Written Test.
- E. 10% weightage is to be given to the marks scored in Computer Skill Test.

4. Others:

- Block ASHA Facilitators will be contractually engaged for a period of one year renewable based on budgetary sanction and performance.
- The monthly salary of Block ASHA Facilitators will be Rs. 7500.00. In addition, he/ she will be eligible for a monthly support of Rs. 1500.00.
- After receiving engagement letter from the CMOH, Block ASHA Facilitator will have to undergo training as mandated by the State ASHA Cell.

CANDIDATES ARE REQUESTED TO MENTION THE NAME OF POST CLEARLY AS PER THIS ADVERTISEMENT IN THE TOP OF ENVELOP.

JS 31/11/18
**Sub-Divisional Officer & Member
Secretary of Sub-Divisional Level
Selection Committee for selection of
Block ASHA Facilitator
Ranaghat, Nadia**

**APPLICATION FOR THE POST BLOCK ASHA FACILITATOR FOR SANTIPUR BLOCK
UNDER RANAGHAT SUB-DIVISION RECRUITMENT EXAMINATION, 2018**

To
The SDO, Ranaghat Sub-Division
Ranaghat, Nadia

Application No.-

Sub- Application for the post of Block ASHA Facilitator for Santipur Development Block

1. Name in full (in BLOCK letter) : _____

2. Sex (Put a tick) : Male Female

3. Father's Name : _____

4. Date of Birth : DD MM YYYY

5. Age (As on 01/01/2018): _____

6. Nationality : _____

7. Caste : _____ (UR/OBC-A/OBC-B/SC/ST)

8. Address for Communication :

Village/City : _____

Post Office : _____

Police Station : _____

District : _____

State : _____ PIN Code _____

9. Permanent Address :

Village/City : _____

Post Office : _____

Police Station : _____

District : _____

State : _____ PIN Code _____

10. Contact No. (With STD Code) : _____ Mobile _____

11. Essential Qualifications :

Qualification	Year of Passing	University/Board /Institute	Total Marks	Total Marks Obtained	Percentage of marks obtained
Madhyamik					
Higher Secondary					
Graduation					
Post Graduate					
Others					

12. Special Qualifications:

Qualification	Year of Passing	University/Board /Institute	Total Marks	Total Marks Obtained	Percentage of marks obtained
Diploma in computer Application					
Bachelor in computer Application					
Master in computer Application					
Diploma/ MD Public Health/Tuberculosis & Chest Diseases					

13. Experience:

Organization	Post	Govt./Private/NGO	Duration of Working		
			From date	To Date	Total Duration

14. List of Self-attested photocopies/ documents enclosed (No other document except mentioned below is required) [Put '✓' mark in box] :

Sl No.	Documents	Yes	No	Sl No.	Documents	Yes	No
1	One colour passport size photograph			8	Voter I.D. Card/ Aadhaar Card for verification of Identity		

3	Ration Card/ Electricity bill for verification of residential proof			9	Mark-Sheets & Certificate of educational qualifications as per eligibility criterion		
5	Mark-Sheets & certificate of computer knowledge			10	Caste Certificate (UR/OBC-A/OBC-B/SC/ST)		
7	Certificate of experiences duly issued by the appropriate authority						

Declaration:

I solemnly declare that (a) all statements made in this application are true, complete and correct; (b) Original documents will be produced on demand; (c) I understand that the concerned authority reserve the right to reject my candidature upon short listing of the candidates based on qualifications and experiences.

Place

Date

Signature of the Candidate in full